SCD Call for Abstracts & Abstract Submission Guidelines

Important dates of the abstracts process:

- **Deadline for Abstract Submission is FEBRUARY 17th 2020 at 12:00 pm (CET / UTC+1)**
- Decisions notifications: **MARCH 9th 2020**

You are about to submit an abstract(s) for our meeting and we warmly thank you for this. Please keep in mind the following elements when writing and submitting your work to the SCD conference.

Step 1: General information about your abstract

Your abstract can only be submitted in English and must include:
- A title
- A list of authors with their affiliations: make sure the names, degrees, and affiliations are consistent on every abstract you submit, or that lists you as an author.
- A designated speaker
- A theme and three keywords
- The main text of the abstract

Step 2: Title

- Your title must be as short as possible.
- It should should be concise and clearly convey the content of the contribution
- The title must be in lowercase, with a capital letter at the beginning of the first word
- Do not use any small capitals or all capitals in the title
- Do not use any asterisks or notes
- Do not include any abbreviations.

Step 3: Select your theme and format of presentation

Please select the theme of your abstract

1. Basic sciences: pathophysiology
2. Clinics and clinical research
3. e-medicine
4. Transfusion
5. Cell and gene therapies and other innovative treatments
6. Newborn screening and prevention
7. Human sciences: psychology, education, quality of life, ethical issues
8. Public/Global health, health education and epidemiology

Then select your format of presentation.
- Oral presentation only
- Poster presentation only
- Oral or Poster presentation

The two best abstracts submitted by young investigators (PhD students or postdoctorate trainees) will be selected for oral Young Investigator Prize presentations in the plenary session of the congress. Please indicate if you are submitting for ORAL, POSTER presentation or both and if you are competing for the Young Investigator Prize.

Step 4: Authors

> **Important: please respect the "Who's who?"**
> **1** - The **submitter's** account will receive the acceptance(s) and schedule documents,
> **2** - The « **presenter** »'s account (*who has to be registered to the congress after the acceptance*) will receive the certificate of presentation of the oral or poster(s) / presentations listed on his account.
> **3** - The **first author**, will be posted in first on the authors' list.

You must create the list of authors using the "Create a new author" form.
Once created, you may add the authors (first author and co-authors) and select a speaker.
The speaker has to be the person who will perform the oral or poster presentation. The speaker must be registered to the congress.

Step 5: Abstract Text

- The abstract text body should not exceed 3000 characters, including spaces. No figures should be added to the abstract
- You should prepare the body of the abstract using a text editor (Word, TextEdit, etc.). You can use any font; the text will be automatically formatted once submitted. We strongly recommend that you do not use any Greek letters, but instead their plain text counterparts: "**Delta**" instead of "**Δ** ", etc.
- You must not insert any image, illustration or table in the abstract
- Do not use bullet lists
- Do not include bibliographic references in abstract text.
- If you use abbreviations, spell the name in full when first mentioned, followed by the abbreviation in parenthesis.

The abstract should include a brief introduction and statement of the aim of the study and/or the underlying hypotheses, the methodology, results, and the conclusions based upon the results. Statements such as "The results will be discussed" or "The data will be presented" are inadequate. The paragraphs may be subtitled in the following order: Introduction and Aim, Methods, Results, and Conclusion.

Step 6: Validation and submission process

Initially, the abstracts are registered under a "**Draft**" status. You will receive an email confirming the registration of your abstract and that it is in draft status. If you do not receive this email within 48 hours, please contact us.

When your abstract is in draft form, you may return to your account at any time to amend the content or submit the final version. Abstracts in draft form MUST be submitted formally before the deadline. When you click SUBMIT, your abstract will change to the status "**Submitted**", and you will receive a confirmation of your submission by email. Only abstracts with a "**Submitted**" status will be forwarded to the Scientific Committee for review.

All submitted abstracts will go through a blinded peer-review and scored by at least three members of the International Scientific Committee. Scores assigned by the reviewers are averaged and the cut-off average score for acceptance is based on available oral and poster presentations slots.

In case the abstract is not selected for oral or poster presentation, the author will be asked to decide if he/she would like to publish the abstract on the conference website

The corresponding author will be informed of the final decision by the Scientific Committee by **9th MARCH 2020**

IMPORTANT NOTICE

➢ **The certificate of intervention will be delivered to the PRESENTER (SPEAKER) you selected during the submission. This person MUST be present at the congress.**

➢ **Changes in your abstract won't be possible after the deadline and after notification of acceptance. Please read it carefully before submitting.**